

APPENDIX A – Heritage Types

HERITAGE TYPES

Definitions and examples of each Heritage Type are provided below. These definitions have been generally based on the terms used in the NSW Heritage Act.

Archaeological

Historical archaeology is the study of the past using physical evidence in conjunction with historical sources. ‘Historical archaeological sites’ are places of known or likely cultural significance which have the potential to increase our knowledge of earlier human occupation, activities and events through archaeological research. While age does not necessarily determine whether an item is archaeological, the statutory definition for an archaeological ‘relic’ in New South Wales is:

‘Any deposit, object or material evidence relating to the settlement of the area that comprises New South Wales, not being Aboriginal settlement; and which is fifty or more years old’ (Heritage Act 1977 s.4(1))

- **Maritime**

Maritime sites are shipwrecks, deposits and structures associated with maritime (sea, estuary, harbour, lake or river bed) activities. These sites are usually investigated by maritime archaeologists.

- **Terrestrial**

Archaeological sites are the location of relics (i.e. deposits, objects or materials) of archaeological significance. They consist of below ground evidence including building foundations, occupation deposits, features and artefacts; above ground evidence, including buildings, works, industrial structures and relics that are intact or ruined e.g. First Government House site, the Tank Stream, Lithgow Blast Furnace.

Built

The term adopted in the Act includes buildings, structures and parts of buildings or structures. Buildings can generally be distinguished as man-made structures created primarily to provide shelter for human activity. e.g. homestead, shop, courthouse, warehouse, flour mill, church

This term encompasses structures which do not "fit" the definition of a "building". Structures are usually made up of interdependent parts and exhibit a definite pattern of organisation for a particular purpose(s) e.g. water tanks, boiling down works, bridge, railway tracks, statues, obelisks.

Landscape

This term applies to both natural and cultural landscapes. Landscapes are commonly items where the significance of the whole is greater than the significance of the individual components.

Natural landscapes are ones which have no significant human impact. The distinctive character and appearance of natural landscapes is derived from the combination of the physical evidence of the area and physical attributes of the environment e.g. forested areas, wilderness, national parks.

Cultural landscapes are landscapes modified or created by human activities, either Aboriginal or non- Aboriginal.

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The distinctive character and appearance of cultural landscapes is derived from the combination of the physical evidence of the history or development of the area and physical attributes of the environment. The important distinguishing feature of these landscapes is the fact that they exhibit discernible patterns and links which show the interrelationship between humans and the environment.

Included in this definition are rural landscapes, vegetation groupings, formal gardens, parks, individual trees, windbreaks.

Movable/Collection

This term refers to items that are movable by nature, or part of a collection.

Movable heritage is any natural or manufactured object of heritage significance. It includes historical artefacts and archives, ethnographic and prehistory objects, as well as selected natural items such as fossils and botanical specimens. Movable heritage encompasses a wide range of items of all sizes, types and materials, from large transport items to family collections and domestic objects.

This includes:

- items in the open air such as mining equipment and pastoral technology
- items in collections associated with all types of heritage buildings and sites, such as furniture and machinery
- items that do not have fixed locations such as trains and buses
- items in government, private or community museums
- items that were not originally meant to be movable, such as elements of buildings or other structures
- items of heritage significance that may not be directly related to specific heritage sites.

Group/Complex

This term is used to describe items which contain a number of elements which may or may not be of the same type. The important distinguishing feature of these areas is the fact that they contain discernibly different items which show patterns and links with each other.

The individual components which combine to form a complex or group may not all be individually significant or have varying degrees of significance. In complex and groups the heritage significance of the whole is greater than that of the individual components. e.g. power stations, hospital site, steelworks, farmhouse complex parks and squares, mining landscapes, shipyards etc.

Conservation Area

This term is used to describe an area identified in a Local Environmental Plan or State Heritage Register for its heritage significance and special characteristics that make up that significance eg street and subdivision layouts and patterns, suburb or parts there of, village, streetscape, townscape, urban area etc

APPENDIX B – Groups and Categories

HERITAGE GROUPS & CATEGORIES

A list of available heritage groups and categories is provided below.

Aboriginal

- Art site
- Burial
- Ceremonial site
- Fish/eel trap
- Grinding groove
- Historic site
- Hunting hide
- Modified tree
- Occupational site
- Organic resource area
- Other - Aboriginal
- Place of significance
- Post-contact Site
- Quarry
- Rock Engraving
- Shell midden
- Site complex
- Stone arrangement
- Well

Cemeteries and Burial Sites

- Cemetery Gates/Fences
- Cemetery/Graveyard/Burial Ground
- Crematorium
- Grave surrounds/Iron railing
- Headstone
- Isolated Grave/Burial Site
- Mausoleum/Tomb/Funeral Vault/Ossario
- Morgue/Mortuary
- Other - Cemeteries/Burial Sites
- Sexton's Office

Collections

- Community Objects
- Defence Objects
- Education Objects
- Electricity Supply Objects
- Farm Objects
- Fire Control Objects
- Forestry Objects
- Gas Supply Objects
- Government & Admin Contents
- Health Care Objects
- Industrial Objects
- Law Enforcement Objects
- Mine Machinery & Relics
- Olympic Objects
- Other - Collections
- Postal & Telecommunications
- Railway Machinery & Objects
- Recreation & Entertainment Objects
- Religious Objects
- Residential Contents
- Retail & Wholesale Objects
- Transient Accommodation Contents
- Water Supply Objects

Community Facilities

- Childcare facility
- Civic Square
- Community Club/ Clubhouse
- Community Objects (movable)
- Conference Centre
- Exhibition Building
- Hall Agriculture
- Hall Concert
- Hall Country Women's Association
- Hall Dance
- Hall Girl Guide/ Scout
- Hall Masonic
- Hall Public
- Hall RSL
- Hall Town Hall
- Hall Trades
- Library
- Mechanics' Institute
- Other - Community Facilities
- Pavilion
- Pound/ RSPCA
- Public Lavatory
- Railway Institute
- School of Arts
- Showground
- Trade Union Office

Education

- Adult Education
- Deaf, Dumb & Blind Institute
- Education Objects (movable)
- Field Studies Centre
- Other - Education
- School - Agricultural
- School - Industrial
- School - Private
- School - State (public)
- Seminary
- Staff housing
- Tertiary College
- University

Exploration, Survey and Events

- Blazed Tree
- Cairn
- Disaster Site
- Exploration Route
- Explorer's Campsite
- Explorer's Engraving
- Explorer's Grave
- Landing Site
- Massacre/battle site
- Noted Landmark
- Other - Exploration, Survey & Events
- Surveyor's Mark/Peg
- Trig Reserve/Station

APPENDIX B – Groups and Categories

Farming and Grazing

Agriculture
Animal Husbandry
Apiculture/beekeeping
Barn
Bathhouse
Boiling House/ Shed
Bore
Buttery
Cattle Dip
Cellar
Cheese House
Chicory Kiln
Cool room
Crutching Shed
Dairy
Dovecote
Farm
Farm fence
Farm Objects (movable)
Fence
Flour Mill
Fruit Shed/Apple store
Gate
Gatehouse
Granary/Grain Shed
Homestead Complex
Hop Kiln/Oast House
Horse Mill
Horticulture
Kitchen
Laundry
Market Garden
Orchard
Other - Farming & Grazing
Outstation
Pastoralism
Pegging tree (for drying skins)
Pig sty
Piggery
Poultry Farm
Poultry Shed
Press House
Ramshed
Sericulture/silkworm farming
Shearers' Quarters
Shed
Sheep Bridge
Sheep Dip/Sheep Wash
Silo
Smoke House
Stables
Staff quarters
Stock Route/Run
Stock Well/Tank
Stockman's Hut
Stone wall
Vineyard/Winery
Water tank/pump
Windmill
Woolscour

Woolshed/Shearing Shed
Yarding/ Loading Facility

Finance

Bank
Building Society
Bullion room
Commodity/ Stock Exchange
Mint
Other - Finance

Forestry and Timber Industry

Arboretum/Nursery/ Experimental Tree
Farm
Bark crushing mill
Board mill
Charcoal kiln
Charcoal pit
Drying kiln
Dugout
Eucalyptus still
Fire Lookout tree
Fire Tower/Lookout
Fire Track
Flying Fox
Forest Protest Site
Forest Reserve
Forestry camp/settlement/housing
Forestry Machinery
Forestry Objects (movable)
Forestry Office
Forestry School
Mill settlement
Other - Forestry & Timber Industry
Plantation - exotic
Plantation - indigenous
Regrowth Area
Sawdust heap
Sawmill
Sawpit
Stump/shoeboard tree
Sustenance camp
Timber extraction - flying fox
Timber extraction - log hauler site
Timber extraction - log landing
Timber extraction - logging dump, etc.
Timber extraction - racking yard
Timber extraction - skid tracks/chutes
Timber extraction - wharf
Timber track
Timber tramway
Timber tramway bridge
Wattle Barking

Government and Administration

Bond Store
Consulate
Contents (movable)
Council Chambers
Customs House
Government House
Local Member's Office
Office building
Other - Government & Administration

APPENDIX B – Groups and Categories

Parliament House	Place of Execution
Health Services	Police station
Ambulance Station	Prison
Birthing Centre	Prison Farm
Clinic	Prisoner of War Camp
Convalescence Home	Probation station
Dentist Surgery	Reformatory/Remand Home
Dispensary	Staff Accommodation
Doctor's Surgery	Manufacturing and Processing
Health Care Objects (movable)	Abattoir/ Meat Processing
Health Office	Archaeological Relic
Hospice	Bakery
Hospital	Beverage Manufacture
Leprosarium	Blacksmithy
Nurses' Home	Blast Furnace/Steel/ Iron works
Nursing Home	Boat Building
Other - Health Services	Boiling down works
Psychiatric hospital/Mental institute/Asylum	Book Binding
Quarantine Station	Brewery
Sanatorium	Cannery
Ward	Confectionery manufacture
Landscape - Cultural	Distillery
Cultural Feature	Factory/ Plant
Historic Landscape	Fellmongery
Other - Landscape - Cultural	Fertiliser Manufacture
Landscape - Natural	Foundry Glass
Alpine environment	Foundry Iron/Brass
Antarctic or SubAntarctic	Iceworks
Arid environment	Industrial housing & quarters
Coastal environment	Industrial Objects (movable)
Fauna habitat	Industrial Office/Admin Building
Flora species site or area	Joinery
Geological site or area	Kiln Brick/ brickworks
Island environment	Kiln Lime
Landform site or area	Kiln other
Marine environment	Kiln Pottery
Natural process	Mill (Grain) - Barley
Other - Landscape - Natural	Mill (Grain) - Corn
Palaeontological site	Mill (Grain) - Wheat
SemiArid environment	Munitions/ Explosives Manufacture
Soil site	Other - Manufacturing & Processing
SubTropical environment	Paper/Pulp Manufacture
Tropical environment	Printery
Vegetation community	Refinery/smelter
Wetland or river	Salt works
Wilderness	Shot Tower
Law Enforcement	Sugar Mill
Administration Office	Tannery
Cell	Textile Mill
Convict labour depot	Vehicle Manufacturing & Servicing
Convict Place	Wheelwright Shop
Courthouse	Maritime Industry
Detention Centre	Aquaculture
Female Factory	Boat Building
Gaol/Lock-up	Fishing
Guard/Warder station	Freezing Works
Internment Camp	Other - Maritime Industry
Law Court	Oyster Growing
Objects (movable)	Pearling
Other - Law Enforcement	Sail Making
Penitentiary	Sealing Site

APPENDIX B – Groups and Categories

Tryworks/Boilingdown	Slag Heap
Whaling Station	Sluicing Hole/Area
Military	Smelter
Air Raid Shelter	Tailings Dump
Barracks & housing	Tailrace
Battery	Underground Mine
Defence Base Airforce	Water Race
Defence Base Army	Water Wheel
Defence Base Naval	Whim
Defence Objects (movable)	Winch
Drill Hall	Monuments and Memorials
Firing/ Practice Range	Disaster Memorials
Fortification	Memorials
Gun Emplacement	Monuments
Magazine	Other - Monuments & Memorials
Mess Building	War Memorial
Military aircraft	Parks, Gardens and Trees
Military Camp	Bandstand/Rotunda
Military Parade/ Training Ground	Commercial nursery
Military Tunnel	Conservatory
Military Vehicles & Ordnance	Domain
Naval vessel	Fernery
Ordnance Store	Folly
Other - Military	Fountain
Radar Station	Garden Botanic
Volunteer/ Colonial Force Place	Garden House
Mining and Mineral Processing	Garden Institutional/ Research
Adit	Garden Residential
Alluvial Workings	Gazebo
Assay Office	Glasshouse
Ball Mill	Lake/ Pond
Battery/Crusher	Other - Parks, Gardens & Trees
Bore Hole	Planting exotic
Chilean Mill	Planting groups
Coke Oven	Reserve
Crane	Statue
Cyanide vat	Tree
Engine House/Room	Tree groups - avenue of
Flume	Tree groups - copse
Furnace	Tree groups - street
Gantry	Trees of social, historic or special
Head Race	significance
Hopper	Urban Park
Mine - Open Cut	Postal and Telecommunications
Mine Dam	Housing & Quarters
Mine machinery & relics	Objects (movable)
Mine office	Other - Postal & Telecommunications
Mine Power House	Post Box
Mine Shaft	Post Office
Mine site	Postal Sorting & Distribution Centre
Mineral Discovery site	Radio Station
Mining camp/settlement/housing	Signal/ Semaphore Station
Mining Dredge	Telecommunications Facility
Oil Well	Telegraph Post
Other - Mining & Mineral Processing	Telegraph Station
Overburden Dump	Telephone Exchange
Powder Magazine	Television or Radio Mast /Tower
Puddler	Television Station
Quarry	Recreation and Entertainment
Quartz roasting kiln	Amusement Centre/ Arcade
Sandpit	Aquarium

APPENDIX B – Groups and Categories

Art Gallery/ Museum	Mormon Temple
Beach	Mosque
Billiards Hall	Other - Religion
Boat Ramp	Presbytery/Rectory/ Vicarage/Manse
Bowling Green	Religious housing
Cinema	Religious Objects (movable)
Court Basketball	Religious office
Court Bocce	Retreat House
Court Handball	Shrine
Court Squash	Synagogue
Court Tennis	Yeshiva
Cricket Pitch/ Ground	Residential buildings (private)
Croquet Green	Bungalow
Dog racing course	Cave
Drive In Cinema	Cottage
Entertainment Centre	Duplex
Funfair	Flat
Golf Course	Homestead building
Grandstand	House
Grotto	Humpy
Information Centre/ Tourist/ Visitors Centre	Hut/Shack
Lookout	Mansion
Nightclub	Other - Residential Buildings (private)
Objects (movable)	Private studio/outbuilding
Olympic Facility	Public housing
Other - Recreation & Entertainment	Residential Contents (movable)
Picnic Ground/ Recreation reserve	Retirement Village
Pinball Gallery	Terrace
Playing Ground/ Field	Town House
Racecourse	Villa
Rifle Range	Retail and Wholesale
Score Board	Advertising Sign
Skating Rink Ice	Brothel
Skating Rink Roller	Cafe
Ski Hut	Department Store
Ski slope	Factory Outlet
Social Club	Laundry
Sports Club	Market
Stage	Milk Bar
Swimming Pool - inground built	Newsagency
Swimming Pool - river	Newspaper Stand
Swimming Pool - tidal	Other - Retail & Wholesale
Theatre	Plaza/ Mall
Tourist Attractions	Restaurant (food outlet)
Velodrome	Retail & Wholesale Objects (movable)
Zoo	Shop
Religion	Shopping/retail complex
Bishop's Palace	Supermarket
Buddhist Temple	Warehouse/storage area
Cathedral	Scientific Facilities
Chapel	Experimental Station
Charrah Kadisha	Laboratory (scientific/ research)
Church	Meteorological Station
Church Hall	Observatory
Church Pipe Organ	Other - Scientific Facilities
Churchyard	Scientific building
Convent/Nunnery	Scientific objects (movable)
Lynch Gate	Seismic Station
Meeting House	Soil Conservation Area
Mission	Space Communication Site
Monastery	Space Launching Pad

APPENDIX B – Groups and Categories

Transient Accommodation

Boarding/ Guest House
Camping Ground
Caravan Park
Coffee Palace
Holiday Village
Hotel
Inn
Migrant Hostel
Motel
Other - Transient Accommodation
Transient Accommodation Contents
(movable)
Youth Hostel

Transport - Air

Air Navigation Aids
Air Transport Housing & quarters
Air transport Office
Aircraft
Aircraft Hanger
Airfield/Landing Strip
Airport Terminal
Control Tower
Helicopter
Other - Transport - Air
Radar Station

Transport - Rail

Carriage shed
Goods shed/crane
Locomotive Roundhouse
Locomotive Shed (straight)
Other - Transport - Rail
Railway
Railway Bridge/ Viaduct
Railway embankment/cutting
Railway Engine (fixed)
Railway gate/ fence/ wall,
Railway Locomotives & Rolling Stock
Railway Machinery & Objects
Railway Office
Railway Platform/ Station
Railway Refreshment Room
Railway Residence/Quarters
Railway Tunnel
Railway Turntable
Railway Water Tower/ Tank
Railway Workers' Camp
Railway Workshop
Signal Box
Signals
Station Building
Tramway - urban
Tramway Depot - urban
Tramway Locomotive/Rolling Stock
Tramway Station/Waiting shed

Transport - Road

Bicycle Track
Bollard
Bridle Path
Bus Depot
Bus Shelter/Stop

Bus Station
Camel Trail
Car Park
Coach House/ Station
Foot Bridge
Footpath/Path
Garage
Hitching Post
Horse Trough
Lane
Other - Transport - Road
Petrol Station/Service Station
Road
Road Bridge
Road Embankment/Cutting
Road Milepost/Milestone
Road Office Building
Road Tunnel
Road Vehicle
Road-workers Housing & Quarters
Stage Coach Stables
Street Furniture
Toll Gate
Toll House
Trail/Track
Weighbridge/station

Transport - Water

Beacon
Boat shed
Breakwater
Buoys
Canal
Channel Marker
Dock/Dry dock/Graving dock
Groyne/Mole
Harbour
Harbour Lights
Landing Station
Leading Lights
Light Station
Lighthouse Station
Lighthouse Tower
Lock
NAVAID
Other - Transport - Water
Pier/Jetty
Pilot Station
Port facility
Punt
Reef Markers
Sea-wall
Shipwreck
Shipyards
Signal Masts
Signal Stations
Slipway
Vessel - coastal
Vessel - harbour & river
Vessel - recreational
Vessel - seagoing
Water Transport Administration building

APPENDIX B – Groups and Categories

Water Transport Housing & quarters

Wharf

Urban Area

Boundary Feature

Other - Urban Area

Streetscape

Subdivision – designed

Subdivision - vernacular

Townscape

Village

Utilities - Drainage

Other - Utilities - Drainage

Storm Water Culvert

Storm Water Drain

Utilities - Electricity

Electricity Generator/Power Station -
coal/gas/oil

Electricity Generator/Power Station - hydro-
electric

Electricity Generator/Power Station - solar

Electricity Generator/Power Station - wind

Electricity Supply Objects (movable)

Electricity Transformer/Substation

Other - Utilities - Electricity

Utilities - Fire Control

Fire Control Objects (movable)

Fire Hydrant

Fire Station

Other - Utilities - Fire control

Utilities - Gas

Gas Supply Objects (movable)

Gasometer/Gas Retort/Gas Works

Other - Utilities - Gas

Utilities - Sewerage

Cess Pit

Other - Utilities - Sewerage

Septic System

Sewage Aqueduct

Sewage Farm/Treatment Site

Sewage Pipe

Sewage Pump

Sewage Pump House/Pumping Station

Sewage Tunnel

Utilities - Waste

Incinerator

Other - Utilities - Waste

Rubbish Dump

Utilities - Water

Irrigation Channel/Canal

Other - Utilities - Water

Spring

Water Aqueduct

Water catchment - artificial

Water Flume

Water Pipe

Water Pump House/Pumping Station

Water Supply Canal

Water Supply Objects (movable)

Water Supply Reservoir/ Dam

Water Tank

Water Tower

Water Tunnel

Weir

Well

Well Head

Wind Pump

Note: If the item you are searching for is listed above but not under the desired Group, then re-select Type, Group and then click on All Categories button. This will allow you to select the desired Category, and then select the most appropriate Group for the particular item.

APPENDIX C – Map Grid References

MAP GRID REFERENCES

Grid references for non-urban items are to be recorded according to the Australian Metric Grid (AMG) System. This system supersedes the Australian National Grid which is “Imperial”. Other systems also exist and it is therefore important that all SHI coordinates are derived from maps based on the AMG.

The Australian Metric Grid is in fact part of a world wide system called World Geodetic System or Universal Transverse Mercator system (known as UTM).

The UTM system divides the world into 60 orange-segment shaped zones, numbered from 1-60. These are the basis of the eastings measurements. NSW is covered by zone 54 in the west, zone 55 in the middle and zone 56 along the east coast.

Each zone ranges from an easting of 200 000 metres to an easting of 800 000 metres. (The 200 000 metres is an arbitrary or “false” starting point and the range 0 to 200 000 does not in fact exist.)

The northings are related to an arbitrary or “false” origin near the south pole and in NSW are typically in the range of 5 800 000 to 6 900 000 metres from this point.

For full AMG references there are always 6 figures in the eastings and 7 figures in the northings and they are measured in metres. However it is important to realise that a reference of 550729E and 6354440N could occur in any of the 60 UTM zones world wide. This reference must therefore also identify the particular zone to which it relates, or at least the name of the map from which it was derived.

These problems are all avoided by recording all grid references as full figure references with their zone number.

N.B. It is common practice to abbreviate the AMG reference according to the scale of the map used. This is done by dropping various combinations of leading or trailing digits. Problems are then created in converting references to a given scale, determining which zone a grid reference refers to, and selecting a range of coordinates that cover more than one or two maps. It is also very easy to become confused as to which leading or trailing digits to drop/insert on a specific map scale.

ALWAYS PUT EASTINGS FIRST

1:250K

365500 E (3 = Leading digit, 6 = grid line, 55 = hundredths)

6348500 N (63 = Leading digits, 4 = grid line, 85 = hundredths)

1:25K

365450 E (6 = Leading digit, 65 = grid line, 45 = hundredths)

6348450 N (63 = Leading digits, 48 = grid line, 50 = hundredths)

NOTE:

The leading digit/s on the northing and easting are shown as small numbers and are not always shown in the numbering of individual grid lines along the edge of the map.

APPENDIX D – National and State Themes

NATIONAL & STATE THEMES

The **National Themes identified by the Australian Heritage Commission** are:

1. Tracing the evolution of a continent's special environments
2. Peopling the continent
3. Developing local, regional and national economies
4. Building settlements, towns and cities
5. Working
6. Educating
7. Governing
8. Developing cultural institutions and ways of life
9. Marking the phases of life

The **NSW State themes** (with accompanying explanations) are:

State Theme	Notes	Examples
Environment - naturally evolved	Activities associated with the physical surroundings that support human life and influence or shape human cultures.	A geological formation, fossil site, ecological community, island, soil site, river flats, estuary, mountain range, reef, lake, woodland, seagrass bed, wetland, desert, alps, plain, valley, headland, evidence of flooding, earthquake, bushfire and other natural disasters.
Aboriginal cultures	Activities associated with maintaining, developing, experiencing and remembering Aboriginal cultural identities and practises, past and present.	fish trap, camp site, place name, midden, trade route, massacre site, shipwreck contact site, mission, whaling station, pastoral workers camp, timber mill settlement, removed children's home, town reserve, protest site, native title site, keeping place.
Convict	Activities relating to incarceration, transport, reform, accommodation and working during the convict period in NSW (1788-1850) – does not include activities associated with the conviction of persons in NSW that are unrelated to the imperial 'convict system': use the theme of Law & Order for such activities	Prison, convict shipwreck, convict system document, ticket-of-leave and probationary living quarters, guards uniform, landscapes-of-control, lumber yard, quarry, gallows site, convict-built structure, convict ship arrival site, convict barracks, convict hospital, estate based on convict labour, place of secondary punishment.
Ethnic influences	Activities associated with common cultural traditions and peoples of shared descent, and with exchanges between such traditions and peoples.	Blessing-of-the-fleet site, ethnic community hall, Chinese store, place or object that exhibits an identifiable ethnic background, marriage register, olive grove, date palm plantation, citizenship ceremony site, POW camp, register of ship crews, folk festival site, ethnic quarter in a town.
Migration	Activities and processes associated with the resettling of people from one place to another (international, interstate, intrastate) and the impacts of such movements	Migrant hostel, customs hall, border crossing, immigration papers, bus depot, emigrant shipwreck, Aboriginal mission, quarantine station, works based on migrant labour, detention centre.
Agriculture	Activities relating to the cultivation and rearing of plant and animal species, usually for commercial purposes, can include aquaculture	Hay barn, wheat harvester, silo, dairy, rural landscape, plantation, vineyard, farmstead, shelterbelt, silage pit, fencing, plough markings, shed, fish farm, orchard, market garden, piggery, common, irrigation ditch.

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Commerce	Activities relating to buying, selling and exchanging goods and services	Bank, shop, inn, stock exchange, market place, mall, coin collection, consumer wares, bond store, customs house, trade routes, mint.
Communication	Activities relating to the creation and conveyance of information	Post office, telephone exchange, printery, radio studio, newspaper office, telegraph equipment, network of telegraph poles, mail boat shipwreck, track, airstrip, lighthouse, stamp collection.
Environment - cultural landscape	Activities associated with the interactions between humans, human societies and the shaping of their physical surroundings	A landscape type, bushfire fighting equipment, soil conservation structures, national park, nature reserve, market garden, land clearing tools, evidence of Aboriginal land management, avenue of trees, surf beach, fishing spot, plantation, place important in arguments for nature or cultural heritage conservation.
Events	Activities and processes that mark the consequences of natural and cultural occurrences	Monument, photographs, flood marks, memorial, ceremonial costume, honour board, blazed tree, obelisk, camp site, boundary, legislation, place of pilgrimage.
Exploration	Activities associated with making places previously unknown to a cultural group known to them.	Explorers route, marked tree, camp site, explorer's journal, artefacts collected on an expedition, captain's log, surveyor's notebook, mountain pass, water source, Aboriginal trade route, landing site, map.
Fishing	Activities associated with gathering, producing, distributing, and consuming resources from aquatic environments useful to humans.	Fishing boat, whaling station, marine reserve, fisher camp, seafood factory, fish shop, oyster lease, artificial reef, fishing boat wreck, mooring, dock, marina, wharf, fish farm, fish trap
Forestry	Activities associated with identifying and managing land covered in trees for commercial timber purposes.	Forested area, forest reserve, timber plantation, forestry equipment, saw mill, mill settlement, arboretum, charcoal kiln, coppiced trees, forest regrowth, timber tracks, whim.
Health	Activities associated with preparing and providing medical assistance and/or promoting or maintaining the well being of humans	Hospital, sanatorium, asylum, surgical equipment, ambulance, nurses quarters, medical school, baby clinic, hospital therapy garden, landscaped grounds, herbalist shop, pharmacy, medical consulting rooms.
Industry	Activities associated with the manufacture, production and distribution of goods	Factory, workshop, depot, industrial machinery, timber mill, quarry, private railway or wharf, shipbuilding yard, slipway, blacksmithy, cannery, foundry, kiln, smelter, tannery, brewery, factory office, company records.
Mining	Activities associated with the identification, extraction, processing and distribution of mineral ores, precious stones and other such inorganic substances.	Mine, quarry, race, mining field or landscape, processing plant, manager's office, mineral specimen, mining equipment, mining license, ore laden shipwreck, collier, mine shaft, sluice gate, mineral deposit, slag heap, assay office, water race.
Pastoralism	Activities associated with the breeding, raising, processing and distribution of livestock for human use	Pastoral station, shearing shed, slaughter yard, stud book, photos of prize-winning stock, homestead, pastoral landscape, common, fencing, grassland, well, water trough, freezer boat shipwreck, wool store.

APPENDIX D – National and State Themes

Science	Activities associated with systematic observations, experiments and processes for the explanation of observable phenomena	Laboratory, experimental equipment, text book, observatory, botanical garden, arboretum, research station, university research reserve, weather station, soil conservation area, fossil site, archaeological research site.
Technology	Activities and processes associated with the knowledge or use of mechanical arts and applied sciences	Computer, telegraph equipment, electric domestic appliances, underwater concrete footings, museum collection, office equipment,
Transport	Activities associated with the moving of people and goods from one place to another, and systems for the provision of such movements	Railway station, highway, lane, train, ferry, wharf, tickets, carriage, dray, stock route, canal, bridge, footpath, aerodrome, barge, harbour, lighthouse, shipwreck, canal, radar station, toll gate, horse yard, coach stop.
Towns, suburbs and villages	Activities associated with creating, planning and managing urban functions, landscapes and lifestyles in towns, suburbs and villages	Town plan, streetscape, village reserve, concentrations of urban functions, civic centre, subdivision pattern, abandoned town site, urban square, fire hydrant, market place, abandoned wharf, relocated civic centre, boundary feature.
Land tenure	Activities and processes for identifying forms of ownership and occupancy of land and water, both Aboriginal and non-Aboriginal	Fence, survey mark, subdivision pattern, land title document, boundary hedge, place name, stone wall, shelterbelt, cliff, river, seawall, rock engravings, shelters & habitation sites, cairn, survey mark, trig station, colonial/state border markers.
Utilities	Activities associated with the provision of services, especially on a communal basis	Water pipeline, sewage tunnel, gas retort, powerhouse, County Council office, garbage dump, windmill, radio tower, bridge, culvert, weir, well, cess pit, reservoir, dam.
Accommodation	Activities associated with the provision of accommodation, and particular types of accommodation – does not include architectural styles – use the theme of Creative Endeavour for such activities.	Terrace, apartment, semi-detached house, holiday house, hostel, bungalow, mansion, shack, house boat, caravan, cave, humpy, migrant hostel, homestead, cottage, house site (archaeological).
Labour	Activities associated with work practises and organised and unorganised labour	Trade union office, bundy clock, time-and-motion study (document), union banner, union membership card, strike site, staff change rooms, servants quarters, shearing shed, green ban site, brothel, kitchen, nurses station, hotel with an occupational patronage.
Education	Activities associated with teaching and learning by children and adults, formally and informally.	School, kindergarten, university campus, mechanics institute, playground, hall of residence, text book, teachers college, sail training boat wreck, sportsfield, seminary, field studies centre, library, physical evidence of academic achievement (e.g. a medal or certificate).
Defence	Activities associated with defending places from hostile takeover and occupation	Battle ground, fortification, RAAF base, barracks, uniforms, military maps and documents, war memorials, shipwreck lost to mines, scuttled naval vessel, POW camp, bomb practice ground, parade ground, massacre site, air raid shelter, drill hall,
Government and administration	Activities associated with the governance of local areas, regions, the State and the nation, and the administration of public programs – includes both principled and corrupt activities.	Municipal chamber, County Council offices, departmental office, legislative document, symbols of the Crown, State and municipal flags, ballot box, mayoral regalia, places acquired/disposed of by the state, customs boat, pilot boat, site of key event (eg federation, royal visit), protest site, physical evidence of corrupt practises.

APPENDIX D – National and State Themes

Law and order	Activities associated with maintaining, promoting and implementing criminal and civil law and legal processes	Courthouse, police station, lock-up, protest site, law chambers, handcuffs, legal document, gaol complex, water police boat, police vehicle, jail, prison complex (archaeological), detention centre, judicial symbols
Welfare	Activities and process associated with the provision of social services by the state or philanthropic organisations	Orphanage, retirement home, public housing, special school, trades training institution, employment agency,
Domestic life	Activities associated with creating, maintaining, living in and working around houses and institutions.	Domestic artefact scatter, kitchen furnishings, bed, clothing, garden tools, shed, arrangement of interior rooms, kitchen garden, pet grave, chicken coop, home office, road camp, barrack, asylum.
Creative endeavour	Activities associated with the production and performance of literary, artistic, architectural and other imaginative, interpretive or inventive works; and/or associated with the production and expression of cultural phenomena; and/or environments that have inspired such creative activities.	Opera house, theatre costume, film studio, writer's studio, parade tableau, manuscripts, sound recording, cinema, exemplar of an architectural style, work of art, craftwork, and/or public garden, bandstand, concert hall, rock art site, rotunda, library, public hall; and/or a, particular place to which there has been a particular creative, stylistic or design response.
Leisure	Activities associated with recreation and relaxation	Resort, ski lodge, chalet, cruise ship, passenger rail carriage, swimming pool, dance hall, hotel, caravan park, tourist brochures, park, beach, clubhouse, lookout, common, bush walking track
Religion	Activities associated with particular systems of faith and worship	Church, monastery, convent, rectory, presbytery, manse, parsonage, hall, chapter house, graveyard, monument, church organ, synagogue, temple, mosque, madrasa, carved tree, burial ground
Social institutions	Activities and organisational arrangements for the provision of social activities	CWA Room, Masonic hall, School of Arts, Mechanic's Institute, museum, art gallery, RSL Club, public hall, historical society collection, public library, community centre.
Sport	Activities associated with organised recreational and health promotional activities	Oval, race course, swimming pool, bowling club, bowling green, trophies, calendar of fixtures, cricket set, yacht pens, tennis court, rugby field, speedway, sporting equipment, bocce court.
Birth and Death	Activities associated with the initial stages of human life and the bearing of children, and with the final stages of human life and disposal of the dead.	Birth control clinic, maternity hospital, nursery, baby clinic, baptism register, circumcision equipment, and Hospice, nursing home, funeral parlour, grave furnishings, cremation site, cemetery, burial register, disaster site, memorial plantings, shipwreck with loss of life,
Persons	Activities of, and associations with, identifiable individuals, families and communal groups	A monument to an individual, a family home, a dynastic estate, private chapel, a birthplace, a place of residence, a gendered site, statue, commemorative place name, place dedicated to memory of a person (e.g. hospital wing).

APPENDIX E – Referencing

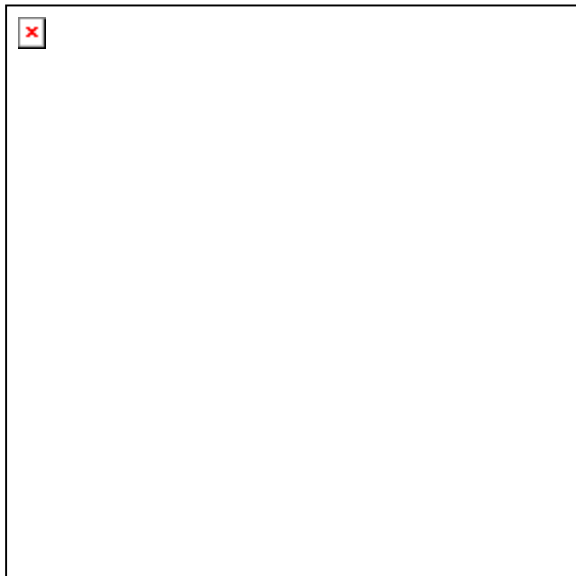
REFERENCING

The Harvard in-text referencing system is the method of referencing information contained within the History, Significance, Description and Assessment sections of each item entry.

This would involve a reference in the body of the text :

(Bloggs 1990: 215) i.e (Author's surname published date: page number)

with a corresponding entry in the References list accessed through the References screen.



Definitions for each field are as follows:

- Author:** The person responsible for the statement or argument being referenced (ie: the author of the book/report or chapter/article - not the editor of the volume, or the oral historian, photographer etc.)
- Title:** The title of the book/report/article/chapter
- Year:** The year of publication
- Publisher:** The name of the publisher where applicable
- Pages:** Page references only for individually authored chapters or articles within a larger volume.
- Type of Information:** Written, oral, pictorial etc.
- Client:** The name of the company/individual who commissioned the work
- Repository:** One place where the report/image etc. is held and easily accessible

Example 1

The point to be referenced comes from Wendy Thorp, 1993, *Cowra POW Camp Site Plan of Management*, page 56. An in text reference (Thorp 1993: 56) would be placed in the body of the text at the appropriate point. The detailed reference, accessed through the References screen, would then be filled in

Author: Wendy Thorp
Title: Cowra POW Camp Site Plan of Management

APPENDIX E – Referencing

Year: 1993
Publisher: (either left blank or marked n/a)
Pages: (either left blank or marked n/a)
Type of Information: Written (this is selected from the pull down list)
Client: Cowra Tourist and Development Corporation Ltd.
Repository: DUAP

Example 2

Where the point to be referenced is from an individually authored chapter or article within a larger edited volume or study, then the reference should appear as follows:

The point to be referenced comes from page 19 of a section called “Thesis Extract” authored by Nicola Malnic within the volume compiled by Tresev PTY. LTD. named *Specialist Reports for Walka Water Works Conservation Plan*, 1986. The in-text reference would be (Malnic 1986: 19).

Two reference entries in the References listing would need to be made. One for the general volume and one for the specific section within it.

ie:

Author: Tresev Pty. Ltd.
Title: Specialist Reports for Walka Water Works Conservation Plan
Year: 1986
Publisher:
Pages:
Type of Information: Written
Client: Walka Water Works Trust
Repository: DUAP

Author: Nicola Malnic
Title: “Thesis Extract” in Tresev Pty.Ltd., Specialist Reports for Walka Water Works Conservation Plan
Year: 1986
Publisher:
Pages: 120-175
Type of Information: Written
Client: Tresev Pty. Ltd.
Repository: DUAP

In this way both authors can be accessed during a general search. It also follows the conventions of the Harvard referencing system.

APPENDIX F – Recommended Management

RECOMMENDED MANGEMENT

The suggested list for management recommendations are:

ManagementCategory	ManagementName	Description
Statutory Instrument	List on a Local Environmental Plan (LEP)	Include the item in a Local Environmental Plan (LEP)
Statutory Instrument	Include in a Conservation Area within an LEP	Include in a Conservation Area within an LEP
Statutory Instrument	List on a Regional Environmental Plan (REP)	Include the item in a Regional Environmental Plan (REP)
Statutory Instrument	Include in a State Environmental Planning Policy (SEPP)	Include the item in a in a State Environmental Planning Policy (SEPP)
Statutory Instrument	Nominate for State Heritage Register (SHR)	The tem should be nominated for the State Heritage Register (SHR) if state significant
Statutory Instrument	List on NPWS Aboriginal Site Register	If an Aboriginal archaeological site, item should be listed on the NPWS Aboriginal Site Register
Recommended Management	No Action, follow existing management contols	No action is required
Recommended Management	Notify Relevant organisations or agencies	Notify HO, NPWS, State Forests, DLWC, DUAP, Agriculture, Environment Australia, Waterways Authority, etc
Recommended Management	Notify local Aboriginal Land Council	If Aboriginal site
Recommended Management	Consult with owner and/or community	Owner and/or community to be involved in the assessment and/or ongoing management
Recommended Management	Prepare or include in a Conservation Policy	Prepare or include in a Conservation Policy
Recommended Management	Prepare or include in a Development Control Plan (DCP)	Prepare or include in a Development Control Plan (DCP)
Recommended Management	Produce a Conservation Management Plan (CMP)	Produce a Conservation Management Plan (CMP)
Recommended Management	Review a Conservation Management Plan (CMP)	Review existing CMP policies
Recommended Management	Develop a Statement of Heritage Impact	Develop a Statement of Heritage Impact
Recommended Management	Carry out an Archaeological Assessment	Carry out an Archaeological Assessment in accordance with Heritage Council guidelines
Recommended Management	Produce an Archaeological Management Plan (AMP)	Produce an Archaeological Management Plan (AMP)
Recommended Management	Produce an Archaeological Zoning Plan (AZP)	Produce an Archaeological Zoning Plan (AZP)
Recommended Management	Prepare a maintenance schedule or guidelines	Prepare a maintenance schedule or guidelines
Recommended Management	Document and prepare an archival record	Adequate documentation in relation to the significant aspects of the site, structure or movable heritage in relation to places or people
Recommended Management	Restrict access	Restrict access to the item for its protection
Recommended Management	Carry out interpretation, promotion and/or education	Use one of the following Interpretation strategies: Brochure, Heritage Trail, Museum Display, On Site Participation, Other Publication, Public Program, Retention of Fabric, Retention of Fabric In Situ, Retention of Fabric on Site, Permanent Signage, Tempo