

Section 60 Checklist



NAME AND ADDRESS OF ITEM:

NAME OF APPLICANT:

This form will assist you to check that your application is complete and can be processed without delay. Please print it out and attach to your application for immediate verification by the Heritage Office.

The Section 60 Form	Please tick	Office Use
Are all fields in the section 60 form complete?	<input type="checkbox"/>	<input type="checkbox"/>
Are the location details of the item correct?	<input type="checkbox"/>	<input type="checkbox"/>
Have you described your proposal AND included the estimated cost of works?	<input type="checkbox"/>	<input type="checkbox"/>
Have you included your contact details?	<input type="checkbox"/>	<input type="checkbox"/>
If you are submitting a section 60 application AFTER an integrated development approval, have you included a copy of that approval, including the attached conditions?	<input type="checkbox"/>	<input type="checkbox"/>
Have you got the owner's consent for this application?	<input type="checkbox"/>	<input type="checkbox"/>
If you are proposing an archaeological excavation, have you included the details of the Excavation Director, including their CV?	<input type="checkbox"/>	<input type="checkbox"/>
Have you completed the economic section to help us understand the contribution of your development to the State's economy?	<input type="checkbox"/>	<input type="checkbox"/>
The Additional Documents		
Have you attached two copies of all drawings?	<input type="checkbox"/>	<input type="checkbox"/>
Have you attached one copy of the heritage impact statement?	<input type="checkbox"/>	<input type="checkbox"/>
Have you attached photographs?	<input type="checkbox"/>	<input type="checkbox"/>
If your proposal will have a major impact on heritage significance, have you attached one copy of the conservation management plan?	<input type="checkbox"/>	<input type="checkbox"/>
If an archaeological proposal, have you attached an Archaeological Research Design?	<input type="checkbox"/>	<input type="checkbox"/>
Application Fee		
Have you enclosed the application fee?	<input type="checkbox"/>	<input type="checkbox"/>

FOR OFFICE USE ONLY

Application considered complete & accepted <input type="checkbox"/>	Date:
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